



Aptim Environmental & Infrastructure, Inc.  
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November 9, 2018

Dallas City Hall  
Open Records Department  
1500 Marilla, 4ES  
Dallas, Texas 75201

Attention: Public Information Office

Email: [openrecords@dallascityhall.com](mailto:openrecords@dallascityhall.com)

Open Records Request:  
**3203 Holmes Street**  
**Dallas, Texas 75215**

To Whom It May Concern:

Aptim Environmental, Inc. (APTIM) is conducting an environmental site assessment (ESA) at 3203 Holmes Street in Dallas, Texas. I am requesting documentation regarding fire/hazardous material responses, permitting, landfills, and associated environmental information for the above-listed address. Please review your files as far back as possible and copy any documentation indicating potential environmental concerns for the site. Please also search the surrounding properties within a ¼ mile radius from the site for potential environmental concerns that could impact the above-listed property.

Specific indexes to search are as follows:

- Hazmat Incidents
- Fire-UST
- Spill & Leak
- Building Permits
- Landfills
- Zoning
- Utilities
- Wetlands

Possible departmental sources of the requested information might include:

- Fire Department
- Office of Environmental Health
- Office of Environmental Services
- Building Department
- Emergency Management Office
- Zoning Office
- Planning Department
- Department of Public Works

Please forward this request to the informational agencies that are appropriate to your organization, and contact me at 972-773-8417 if you have any questions or concerns.

Thank you for your assistance,

**APTIM**

Leigh Grover, Project Manager

Attachment: Property Map



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